Imperial Calcasieu Human Services Authority

Governance Board Meeting

One Lakeshore Drive, Suite 2000

Lake Charles, Louisiana 70629

March 1, 2018

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MINUTES

I. CALL TO ORDER

 Gordon Propst, Chair called the meeting to order at 12:09pm noting that a quorum was present.

II. ROLL CALL

 a. Gordon Prospt, appointed by Calcasieu Parish

 b. Corlissa Hoffoss, appointed by Governor Jindal

 c. Betty Cunningham, appointed by Beauregard Parish

 d. Angela Jouett, appointed by Cameron Parish

 e. Scott Morgan, appointed by Allen Parish

 f. Kristen Cassidy, appointed by Jefferson Davis Parish

 Absent: Aaron LeBoeuf, appointed by Governor Jindal

 EXECUTIVE STAFF PRESENT

 a. Tanya McGee, Executive Director

 b. Nikki James, Executive Assistant

III. INTRODUCTION OF GUESTS

 Gordon Propst announced no guests were present.

IV. APPROVAL OF MINUTES

 Board members received February minutes prior to the meeting. Gordon Propst entertained a motion to approve February minutes. Betty Cunningham motioned and Angela Jouett seconded. Minutes were unanimously approved.

V. APPROVAL OF AGENDA

 Tanya McGee made a request to add Board Appointment Update to the agenda. Gordon Propst entertained a motion to approve the agenda with the addition. Scott Morgan motioned and Corlissa Hoffoss seconded.

VI. Board Monitoring

1. Board members Financial Disclosure Statement

Nikki James informed the Board it’s time for each member to complete their Financial Disclosure Statement for 2017. Nikki will email the forms to the Board with a due date of May 3, 2018 to return the completed forms. Nikki will mail the Financial Disclosure statements for all members to the Boards of Commission prior to their due date of May 15, 2018. Tanya stated the Board members are required to ensure that members are not in any contracts with the state or any other ethical conflict. Gordon Propst reminded board members it’s also time to complete the annual ethics training.

1. Collect comments on ED performance

Gordon Propst reminded the Board the evaluation forms are due today. Board members submitted their forms. Gordon Propst stated Tanya is doing a great job overall. He stated Tanya has excellent communication skills and has totally eliminated the past frequent conflict between behavioral health and developmental disabilities.

Board Appointment

Tanya McGee reminded that board the we are moving Aaron LeBoeuf to the Calcasieu Parish appointment and Gordon Propst to a Governor appointee, however, Gordon must officially resign his position with Calcasieu Parish. Gordon Propst will resign from his seat effective March 2, 2018. This resignation will allow for Gordon to be a Governor appointee effective April 2018.

VII. EXECUTIVE DIRECTOR REPORT

 a. 2018 First Extraordinary Session

Tanya McGee stated Governor Edwards called for a special session that was convened on February 15, 2018. The goal of the session is to figure out how to supplement in the budget the funds generated from a sales tax that is up for expiration. Several tax plans are being considered at this time. ImCal had to write an impact statement on how services would be effected by the approximately $900 million shortfall should the tax not be renewed. Betty Cunningham asked when would the potential cuts effect ImCal services. Tanya stated it would affect the budget starting July 1, 2018. Tanya stated if the fiscal issue is not resolved in the special session then it would fall over into regular session under HB 1 for resolution. At this time, there are no cuts slated for state general fund, however many of the cuts will be to the DD Medicaid waivers which will greatly impact the home and community based services supporting our DD clients. In addition, many BH services/programs funded by Medicaid will be abolished which would greatly reduce ImCal’s self-generated revenue and force us to utilize state general funds to try to maintain them at some level.

 b. LGE meeting in Baton Rouge for Board Members

 Tanya McGee stated that one of the legislative revisions from last year’s session was how the Human Services Interagency Council (HSIC) functions. HSIC was initially a council commissioned by the governor as a council to help develop the framework of the districts and their relationship with state office. HSIC has continued but the original intent of the council has changed. HSIC is now being chaired by the Deputy Secretary. All of the executive directors are members of the council along with the assistant secretaries of all the program offices. HSIC has been revamped to have face-to-face quarterly meetings across the state reserved for strategic planning. In addition to the face-to-face meetings, will be monthly conference calls. Each meeting has an agenda developed by feedback from the executive directors. The new legislation also requires that at least once annually HSIC convenes a meeting to include the board chair or designee. This meeting shall include facilitating and fostering best practices to ensure each district or authority is maximizing service delivery in their statutory governance area. Tanya stated each board chair will give a five-minute presentation on what their area does above and beyond what we are contracted to do by LDH. ImCal will discuss the ImHealthy primary care clinic and also discuss the struggles and challenges ImCal is facing regarding pending budget cuts. Another suggestion brought by executive directors is discussion on what is means to be a board member. The meeting will be held on Thursday, April 19th in Baton Rouge. Tanya and Gordon will have a meeting prior to this to discuss the presentation.

Betty Cunningham asked what are the avenues of getting clients in the parish to utilize services. Tanya McGee stated our facilities do not necessarily require a referral and those needing services can call or walk in the clinics for behavioral health services. Ms. Cunningham also had questions regarding mandating someone for treatment and the status on the opioid grant. Tanya McGee stated someone would have to show that a person is a danger to themselves, others or gravely disabled for a PEC to be issued. Tanya stated ImCal is still waiting to receive the funding for the STR opioid grant and just received approved marketing items. Ms. Cunningham asked Tanya to come and speak to the police jury regarding services and the opioid grant. Tanya briefly discussed Ingenuity which is the company that collects our drug screens in the facilities for illicit/non-illicit drugs. These test can also determine if someone is compliant with their medication. Ingenuity provides ImCal quarterly reports that look at trends across our clinics. Based on the report the parish with the highest opioid use was in Beauregard Parish. ImCal recently hired a peer support specialist under the opioid grant to help support clients with an opioid addiction. Tanya will bring him with her to meet with the police jury.

VIII. NEW BUSINESS

 No new business to present at this time.

IX. NEXT MEETING—April 5, 2018

X. ADJOURNMENT

 Gordon Propst entertained a motion to adjourn the meeting. Scott Morgan motioned and Angela Jouett seconded. Meeting adjourned at 1:09pm.